

Application for Employment

PRE-EMPLOYMENT QUESTIONNAIRE
EQUAL OPPORTUNITY EMPLOYER

Personal Information

Date

Name (last name first)		Social Security No	
Present Address	City	State	Zip Code
Permanent Address	City	State	Zip Code
Phone No	Secondary Phone No	Referred By	

Employment Desired

Position		Date You Can Start	Salary Desired
Are You Employed Now?	If so, may we inquire of your present employer?		
Ever Applied To This Company Before?	Where	When	

Education History

	Name & Location of School	Years Attended	Did You Graduate	Subjects Studied
High School				
College				
Trade, Business or Correspondence School				

General Information

Subject of Special Study/Research Work	
Special Training	
Special Skills	
U.S. Military or Naval Service	Rank

Former Employers

Date Month & Year	Name & Address of Employer	Salary	Position	Reason For Leaving
From				
To				
From				
To				
From				
To				
From				
To				

References

Name	Address	Business	Years Known

Authorization

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws.

Date

Signature